

# **HI-TECH CLASSROOM REFERENCE MANUAL:**

## **Auxiliary Plate**

**AVT-ITL  
486-1774  
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## Overview

The AUX Plate is a rectangular, mounted plate located in an obvious spot on the teaching station. The plate consists of multiple jacks tied into the AV system which allows additional pieces of equipment, supplied by the user, to be utilized in the Hi-Tech Classroom. All AUX Plates are fundamentally the same, though the jacks may vary according to room. Most AUX Plates will consist of: a Video Jack, an RCA Audio Jack (in some cases 2), and a Microphone Jack.

Please note that some rooms may contain multiple AUX Plates which are referred to based on their physical location in the room. Ex.: if there are two plates on either side of the teaching station, they will be referred to as the *Left AUX Plate* and the *Right AUX Plate*. Each may contain the same or different types of jacks; however, all lead to the AV system.

### Video Jack

The Video Jack allows a VCR, DVD or other video device to feed video to the classroom.

### Audio Jack

Depending on the room, the AUX Plate may contain either 1 or 2 of these connectors. These jacks allow a separate source for audio (i.e. a cassette player) and feed the audio to the room speakers. These connectors are used in conjunction with VCRs or other equipment as well. The cables used are referred to as RCA Cables.

### Microphone Jack

In the vast majority of Hi-Tech rooms, there is a microphone jack located on the AUX Plate but a few rooms have it located on a panel within the AV rack. Note that the Microphone Jack has three pins. The lapel-style microphone can be found on either the desk or in one of the cabinets in the teachings station.

***Important:*** *To remove the microphone after use, depress the silver locking tab at the base of the plug and pull the microphone plug out at the same time.*

### Utilizing the AUX Plate

Of the four optional jacks on the auxiliary plate, the microphone jack never need be selected. They are always “ON,” and are automatically recognized when the microphone is plugged in. If accessing the video or audio jacks, the AUX source button needs to be selected.

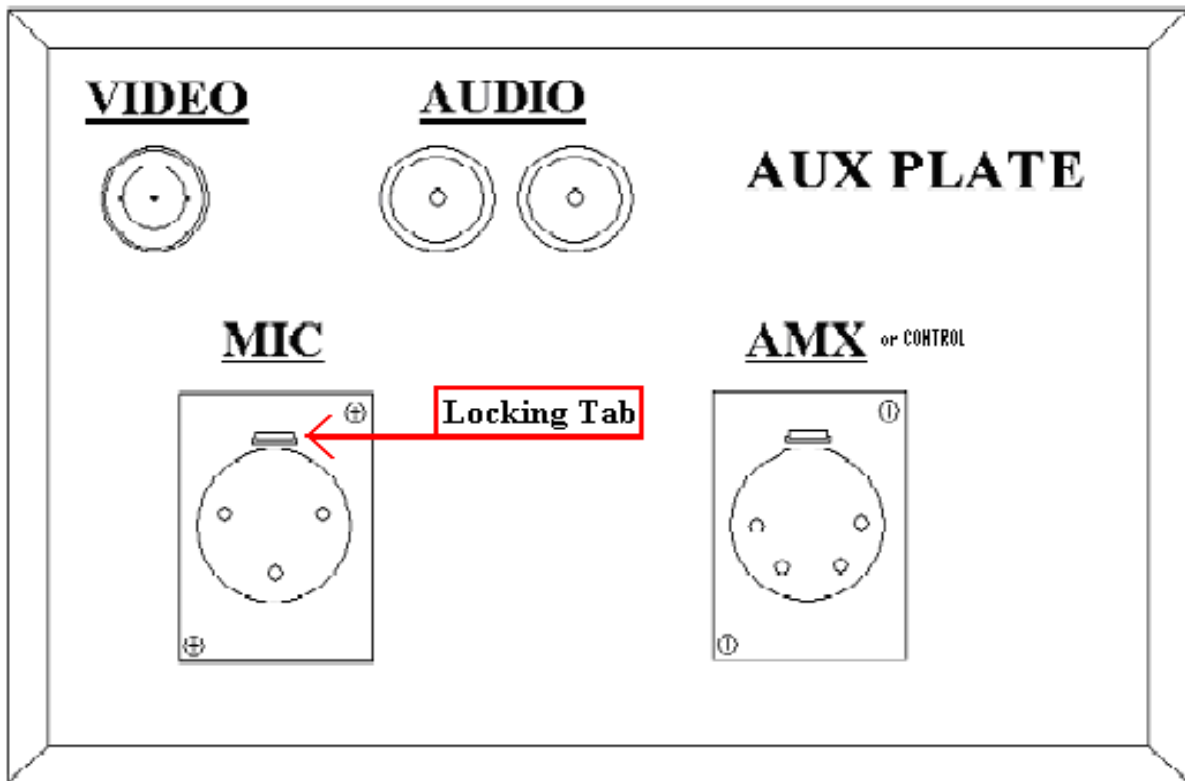


Figure 1: Example auxiliary plate.

### Accessing the AUX Plate

#### Push Button Classroom

To use this feature, press the button labeled “AUX” from the row of white Source Buttons.

*Note: Depending on the piece of equipment that is being connected, the signal switch on the preview monitor may need to be utilized.*

#### Fixed Touch Screen Classroom

Touch the button labeled “AUX” from the left-hand set of source buttons.

*Note: If there are multiple AUX Plates in the room, be sure to select the proper one. Select the appropriate destination.*

#### Tech-Ready Classroom

Touch the button labeled “AUX Plate” on the main menu.

*Note: If you plan on bringing in equipment **YOU** will need to supply the necessary cables to hook it into the auxiliary plate.*